

**MINUTES
FIRST TAXING DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
JANUARY 10, 2018**

COMMISSIONERS: Commissioner Marija Bryant and Commissioner Thomas Cullen, Chairman Frank Zullo and Treasurer Elsa Peterson Obuchowski

ALSO PRESENT: Dominick M. DiGangi, General Manager; Michelle Botero, Office Services Supervisor; David Capolete, Senior Accountant; Lauren Mappa, Operations Director; Michele McLean, District Clerk

OTHERS PRESENT: Tom Nissley, Historic District Commission of New Canaan and Christopher Schipper, New Canaan Land Trust

1. Roll call

The meeting was called to order at 7:03 p.m. by Commissioner Frank Zullo. Ms. Michelle Botero called the roll. Commissioners Bryant, Cullen and Zullo were present.

2. Public participation relating to agenda items

THERE WAS NO PUBLIC PRESENT

3. Approval of Minutes

- December 13, 2017 Regular Meeting

***** COMMISSIONER BRYANT MOVED TO APPROVE THE MINUTES OF THE DECEMBER 13, 2017 REGULAR MEETING MINUTES
*** COMMISSIONER CULLEN SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

- December 13, 2017 Special Meeting of the Electors

***** COMMISSIONER CULLEN MOVED TO APPROVE THE MINUTES OF THE DECEMBER 13, 2017 SPECIAL MEETING OF THE ELECTORS
*** COMMISSIONER BRYANT SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

4. Correspondence

THERE WAS NO CORRESPONDENCE

5. Receive Financial Report

***** COMMISSIONER BRYANT MOVED TO RECEIVE THE FINANCIAL REPORT
*** COMMISSIONER CULLEN SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

6. Approval of FY 2018 Operating Budget Transfers

***** COMMISSIONER CULLEN MOVED TO APPROVE THE FY 2018 OPERATING BUDGET TRANSFERS
*** COMMISSIONER BRYANT SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

7. Receive Monthly Operations Report

***** COMMISSIONER BRYANT MOVED TO RECEIVE THE MONTHLY OPERATIONS REPORT
*** COMMISSIONER CULLEN SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

8. Authorize the General Manager to issue a Task Order to Tighe & Bond, Inc. to provide professional engineering services to create a statistical based operations model of the District's system and to apply that model to develop operating rules for balancing use of the well field and surface water supplies and for developing and testing new drought triggers for the system. (Account No. 10 1500 5525 00).

***** COMMISSIONER CULLEN MOVED TO AUTHORIZE THE GENERAL MANAGER TO ISSUE TASK ORDER TO TIGHE & BOND, INC. TO PROVIDE PROFESSIONAL ENGINEERING SERVICES TO CREATE A STATISTICAL BASED OPERATIONS MODEL OF THE DISTRICT'S SYSTEM AND TO APPLY THAT MODEL TO DEVELOP OPERATING RULES FOR BALANCING USE OF THE WELLFIELD AND SURFACE WATER SUPPLIES AND FOR DEVELOPING AND TESTING NEW DROUGHT TRIGGERS FOR THE SYSTEM. (ACCOUNT NO. 10 1500 5525 00).
*** COMMISSIONER BRYANT SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

9. 1124 Valley Road, New Canaan

There was a lengthy discussion between the Commissioners and the representatives of the New Canaan Land Trust and the Historic District Commission regarding the future of the property.

***** COMMISSIONER BRYANT MOVED TO DISCONTINUE ANY FURTHER EFFORTS TO SELL THE REAL PROPERTY AT 1124 VALLEY RD, NEW CANAAN AND FILE THE NECESSARY PERMITS TO DEMOLISH THE EXISTING HOUSE
*** COMMISSIONER CULLEN SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

10. Authorize the General Manager to execute an Agreement with All Points Technology Corporation, P.C. to provide professional engineering services for the design and permitting for the construction of a cellular monopole tower in conjunction with the demolition of the West Rocks Elevated Storage Tank for a sum not to exceed \$ 62,750.

***** COMMISSIONER BRYANT MOVED TO AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN AGREEMENT WITH ALL POINTS TECHNOLOGY CORPORATION, P.C. TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN AND PERMITTING FOR THE CONSTRUCTION OF A CELLULAR MONOPOLE TOWER IN CONJUNCTION WITH THE DEMOLITION OF THE WEST ROCKS ELEVATED STORAGE TANK FOR A SUM NOT TO EXCEED \$ 62,750.
*** COMMISSIONER CULLEN SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

11. Call to the Public

THERE WAS NO PUBLIC PRESENT

12. Adjournment

***** COMMISSIONER CULLEN MOVED TO ADJOURN THE MEETING
*** COMMISSIONER BRYANT SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 8:19 P.M.

Respectfully submitted,

Michele McLean
District Clerk