

**MINUTES
FIRST TAXING DISTRICT
FEBRUARY 14, 2018**

COMMISSIONERS: Commissioner Marija Bryant and Commissioner Thomas Cullen, Commissioner Frank Zullo and Treasurer Elsa Peterson Obuchowski

ALSO PRESENT: Dominick M. DiGangi, General Manager, Michelle Botero, Office Services Supervisor, David Capolete, Senior Accountant and Lauren Mappa, Manager of Operations

1. Roll call

The meeting was called to order at 4:10 p.m. by Commissioner Frank Zullo. Ms. Michelle Botero called the roll. Commissioners Bryant, Cullen and Zullo were present.

2. Public participation relating to agenda items

THERE WAS NO PUBLIC PRESENT

3. Approval of Minutes

- January 10, 2018 Regular Meeting

*** **COMMISSIONER CULLEN MOVED TO APPROVE THE
MINUTES OF THE JANUARY 10, 2018 REGULAR MEETING**
*** **COMMISSIONER BRYANT SECONDED THE MOTION**
*** **THE MOTION PASSED UNANIMOUSLY**

- January 10, 2018 Special Meeting of the Electors

*** **COMMISSIONER CULLEN MOVED TO APPROVE THE
MINUTES OF THE JANUARY 10, 2018 SPECIAL MEETING OF
THE ELECTORS**
*** **COMMISSIONER BRYANT SECONDED THE MOTION**
*** **THE MOTION PASSED UNANIMOUSLY**

4. Correspondence

- Tally Drive resident “impressed and happy” with Operations Department staff handling of the water main break repair.
- Public-private Water War Shaping Up In Connecticut
- Editorial: Water Strategy Should Be As Right As Rain
- NCAdvertiser.com: It Takes A Consortium to Save History

THERE WAS NO ACTION NECESSARY

5. Receive Financial Report

- *** **COMMISSIONER BRYANT MOVED TO RECEIVE THE FINANCIAL REPORT**
- *** **COMMISSIONER CULLEN SECONDED THE MOTION**
- *** **THE MOTION PASSED UNANIMOUSLY**

6. Approval of FY 2018 Operating Budget Transfers

- *** **COMMISSIONER CULLEN MOVED TO APPROVE THE FY 2018 OPERATING BUDGET TRANSFERS**
- *** **COMMISSIONER BRYANT SECONDED THE MOTION**
- *** **HE MOTION PASSED UNANIMOUSLY**

7. Receive Monthly Operations Report

- *** **COMMISSIONER BRYANT MOVED TO RECEIVE THE MONTHLY OPERATIONS REPORT**
- *** **COMMISSIONER CULLEN SECONDED THE MOTION**
- *** **THE MOTION PASSED UNANIMOUSLY**

8. Approval Schedule – (a) Proposed Fiscal Year 2019 Annual Capital Budget; (b) Five Year Capital Improvement Plan, (c) Proposed Fiscal Year 2019 Operating Budget for the First District Water Department including Expenditures and Revenues; and (d) Proposed 2019 Operating Budget for the First Taxing District.

NO ACTION NECESSARY

9. Authorize the General Manager to issue an Amendment to CDM Smith for Bidding and Construction Administration Services for Task Order DWSRF CDM-05, Design and Construction Services – Water System Reliability Improvements in the West Rocks High Service Area for an additional sum of \$

164,000 increasing the total sum not to exceed \$ 311,000 (Acct No. 30 2017 3750 00).

***** COMMISSIONER BRYANT MOVED TO AUTHORIZE THE GENERAL MANAGER TO ISSUE AN AMENDMENT TO CDM SMITH FOR BIDDING AND CONSTRUCTION ADMINISTRATION SERVICES FOR TASK ORDER DWSRF CDM-05, DESIGN AND CONSTRUCTION SERVICES – WATER SYSTEM RELIABILITY IMPROVEMENTS IN THE WEST ROCKS HIGH SERVICE AREA FOR AN ADDITIONAL SUM OF \$ 164,000 INCREASING THE TOTAL SUM NOT TO EXCEED \$ 311,000 (ACCT NO. 30 2017 3750 00).**

***** COMMISSIONER CULLEN SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

10. Authorize the General Manager to issue an Amendment to CDM Smith for Construction Administration Services for Task Order DWSRF CDM-06, Design and Construction Services –Advanced Metering Infrastructure Project, Phase 1 for an additional sum of \$40,000 increasing the total sum not to exceed to \$90,000. (Acct No. 30 2017 3750 00)

***** COMMISSIONER CULLEN MOVED TO AUTHORIZE THE GENERAL MANAGER TO ISSUE AN AMENDMENT TO CDM SMITH FOR CONSTRUCTION ADMINISTRATION SERVICES FOR TASK ORDER DWSRF CDM-06, DESIGN AND CONSTRUCTION SERVICES – ADVANCED METERING INFRASTRUCTURE PROJECT, PHASE 1 FOR AN ADDITIONAL SUM OF \$40,000 INCREASING THE TOTAL SUM NOT TO EXCEED \$90,000 (ACCT NO. 30 2017 3750 00)**

***** COMMISSIONER BRYANT SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

11. Library Park – Norwalk Redevelopment Agency Request

***** COMMISSIONER CULLEN MOVED TO INFORM THE NORWALK REDEVELOPMENT AGENCY THAT THE FIRST DISTRICT WATER DEPARTMENT WILL PROVIDE LANDSCAPING AND PLANTINGS AT LIBRARY PARK.**

***** COMMISSIONER BRYANT SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

12. Call to the Public

THERE WAS NO PUBLIC PRESENT

***** COMMISSIONER BRYANT MOVED TO ADD AN ITEM TO THE AGENDA PERTAINING TO A REQUEST BY THE CITY OF NORWALK ASSISTANT CORPORATION COUNSEL TO THE CHAIRMAN REGARDING KLONDIKE PARK
*** COMMISSIONER CULLEN SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

The Commissioners discussed the letter received from Diane Jacobsen pertaining to Klondike Park.

***** COMMISSIONER BRYANT MOVED TO APPROVE THE TRANSFER OWNERSHIP OF KLONDIKE PARK TO THE CITY OF NORWALK WITH THE CONDITIONS THAT THE LAND BE RESTRICTED FOR PARK PURPOSES ONLY AND THAT THE CITY TRANSFER THE ISLAND AT THE SOUTHERLY END OF THE GREEN TO THE FIRST TAXING DISTRICT.
*** COMMISSIONER CULLEN SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

13. Adjournment

***** COMMISSIONER CULLEN MOVED TO ADJOURN THE MEETING
*** COMMISSIONER BRYANT SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 5:30 P.M.

Respectfully submitted,

Michele McLean
District Clerk