

**MINUTES
FIRST TAXING DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
June 13, 2018**

COMMISSIONERS: Commissioner Marija Bryant, Commissioner Thomas Cullen. Elsa Peterson Obuchowski, Treasurer

ALSO PRESENT: Dominick M. Di Gangi, General Manager; Michelle Botero, Office Services Supervisor, David Capolete, Senior Account, Michael Elliott, Manager of Water Treatment and Supply, Lauren Mappa, Operations Director and Michele McLean, District Clerk

1. Roll call

The meeting was called to order at 4:11 P.M. by Commissioner Thomas Cullen. Ms. Botero called the roll. Commissioners Bryant and Cullen were present.

2. Election of Chairperson

***** COMMISSIONER BRYANT MOVED TO ELECT COMMISSIONER THOMAS CULLEN AS CHAIRPERSON
*** COMMISSIONER CULLEN SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

3. Public participation relating to agenda items

THERE WAS NO PUBLIC PRESENT

4. Approval of Minutes

- May 9, 2018 Regular Meeting

***** COMMISSIONER BRYANT MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS HELD ON MAY 9, 2018
*** COMMISSIONER CULLEN SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

- May 9, 2018 Special Meeting of the Electors

***** COMMISSIONER BRYANT MOVED TO APPROVE THE MINUTES OF THE SPECIAL MEETING OF THE ELECTORS HELD ON MAY 9, 2018**

***** COMMISSIONER CULLEN SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

- May 23, 2018 Special Meeting of the Electors

***** COMMISSIONER BRYANT MOVED TO APPROVE THE MINUTES
OF THE SPECIAL MEETING OF THE ELECTORS HELD ON MAY
23, 2018
*** COMMISSIONER CULLEN SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

**COMMISSIONERS BRYANT AND CULLEN AGREED TO MOVE ITEM 15
ON THE AGENDA**

15. Vacancy – Board of Commissioners

**ELSA PETERSON OBUCHOWSKI SUBMITTED A LETTER OF
RESIGNATION FOR HER POSITION AS TREASURER**

***** COMMISSIONER BRYANT MOVED TO ACCEPT THE
RESIGNATION OF ELSA PETERSON OBUCHOWSKI AS
TREASURER**

***** COMMISSIONER CULLEN SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

***** COMMISSIONER BRYANT MOVED THAT ELSA PETERSON
OBUCHOWSKI FILL THE VACANCY LEFT BY COMMISSIONER
FRANK ZULLO WHO SHE STATED WAS AN EXCEPTIONAL AND
NOTEWORTHY COMMISSIONER. COMMISSIONER BRYANT
ALSO STATE D THE ELSA PETERSON OBUCHOWSKI HAS
SERVED TWO TERMS AS DISTRICT TREASURER AND HAS
SHOWN EXCEPTIONAL DEDICATION AND COMMITMENT TO
THE VALUES AND GOALS OF THE WATER DEPARTMENT AND
IT WOULD BE AN HONOR AND PRIVILEGE TO SERVE ON THE
BOARD OF COMMISSIONERS WITH HER**

***** COMMISSIONER CULLEN SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

5. Consider the Norwalk Department of Public Works request to install a Rectangular Rapid Flashing Beacon on The Green at Lewis Way and Park Street

***** COMMISSIONER BRYANT MOVED TO DENY THE REQUEST OF
THE NORWALK DEPARTMENT OF PUBLIC WORKS TO INSTALL
A RECTANGULAR RAPID FLASHING BEACON ON THE GREEN
AT LEWIS WAY AND PARK STREET. COMMISSIONER BRYANT
STATED THAT THERE CAN BE NO SIGNS ON THE GREEN AND**

THAT THE COMMISSION SUPPORTS A CROSSWALK BUT DOES NOT WANT TO LOOSE THE HISTORIC INTEGRITY OF THE GREEN

***** COMMISSIONER PETERSON OBUCHOWSKI SECONDED THE MOTION**

***** THE MOTION PASSED UNANIMOUSLY**

6. Receive Financial Report

***** COMMISSIONER BRYANT MOVED TO RECEIVE THE FINANCIAL REPORT**

***** COMMISSIONER PETERSON OBUCHOWSKI SECONDED THE MOTION**

***** THE MOTION PASSED UNANIMOUSLY**

7. Approval of FY 2018 Operating Budget Transfers

THERE WERE NO FY 2018 OPERATING BUDGET TRANSFERS

8. Receive Monthly Operations Report

***** COMMISSIONER PETERSON OBUCHOWSKI MOVED TO RECEIVE THE MONTHLY OPERATIONS REPORT**

***** COMMISSIONER BRYANT SECONDED THE MOTION**

***** THE MOTION PASSED UNANIMOUSLY**

9. Consideration and Adoption of the following:

- User Rates and Charges Effective July 1, 2018
- User Rates and Charges Effective July 1, 2019
- User Rates and Charges Effective July 1, 2020
- Monthly Fire Service Charges Effective July 1, 2018
- Proposed Public Fire Service Charges Effective July 1, 2018
- Schedule of New Customer Connection Fees by Meter Size (Original Cost Method) Effective July 1, 2018

***** COMMISSIONER BRYANT MOVED TO APPROVE USER RATES AND CHARGES EFFECTIVE JULY 1, 2018, JULY 1, 2019 AND JULY 1, 2020, MONTHLY FIRE SERVICE CHARGES EFFECTIVE JULY 1, 2018, PROPOSED PUBLIC FIRE SERVICE CHARGES EFFECTIVE JULY 1, 2018 AND SCHEDULE OF NEW CUSTOMER CONNECTION FEES BY METER SIZE (ORIGINAL COST METHOD) EFFECTIVE JULY 1, 2018**

***** COMMISSIONER PETERSON OBUCHOWSKI SECONDED THE MOTION**

***** THE MOTION PASSED UNANIMOUSLY**

10. Appointment of District Clerk effective July 1, 2018

***** COMMISSIONER BRYANT MOVED TO APPOINT LAUREN MAPPA, OPERATIONS DIRECTOR AS DISTRICT CLERK EFFECTIVE JULY 1, 2018**
***** COMMISSIONER CULLEN SECONDED THE MOTION**
***** THE MOTION PASSED UNANIMOUSLY**

11. Consideration and Adoption of the resolution entitled “Certified Board of Resolutions of the First Taxing District, City of Norwalk, Exhibit A” for the proposed loan extension from Fairfield County Bank in the principal amount of \$2,000,000.

***** COMMISSIONER BRYANT MOVED TO APPROVE THE RESOLUTION ENTITLED “CERTIFIED BORD OF RESOLUTIONS OF THE FIRST TAXING DISTRICT, CITY OF NORWALK, EXHIBIT A” FOR THE PROPOSED LOAN EXTENSION FROM FAIRFIELD COUNTY BANK IN THE PRINCIPAL AMOUNT OF \$2,000,000**
***** COMMISSIONER PETERSON OBUCHOWSKI SECONDED THE MOTION**
***** THE MOTION PASSED UNANIMOUSLY**

12. Authorize the General Manager to issue a Purchase Orders to A.V. Tuchy Builders to extend the patio and sidewalk at the Centennial Bandstand for a sum not to exceed \$38,750.00 (Park Fund)

***** COMMISSIONER PETERSON OBUCHOWSKI MOVED TO AUTHORIZE THE GENERAL MANAGER TO ISSUE PURCHASE ORDERS TO A.V TUCHY BUILDRS TO EXTEND THE PATIO AND SIDEWALK ST THE CENTENNIAL BANDSTAND FOR A SUM NOT TO EXCEED \$38,750.00 (PARK FUND)**
***** COMMISSIONER BRYANT SECONDED THE MOTION**
***** THE MOTION PASSED UNANIMOUSLY**

13. Authorize the General Manager to issue a Purchase Order to recommended bidders as shown on the letter dated June 6, 2018 to the Board of Commissioners from the Manager of Water Treatment and Supply for Project RFB 2018-09, Supply of Water Treatment Chemicals, at Water Department Facilities Located in New Canaan and Norwalk, CT. (FY 2019 Annual Operating Budget Account No. 10 1500 5436 00)

***** COMMISSIONER PETERSON OBUCHOWSKI MOVED TO AUTHORIZE THE GENERAL MANAGER TO ISSUE A PURCHASE ORDER TO RECOMMENDED BIDDERS AS SHOWN ON THE LETTER DATED JUNE 6, 2018 TO THE BOARD OF COMMISSIONERS FROM THE MANAGER OF WATER TREATMENT AND SUPPLY FOR PROJECT RFB 2018-09, SUPPLY OF WATER TREATMENT CHEMICALS AT WATER DEPARTMENT FACILITIES LOCATED IN NEW CANAAN AND NORWALK CT. (FY 2019 ANNUAL OPERATING BUDGET ACCOUNT NO. 10 1500 5436 00)**

***** COMMISSIONER BRYANT SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

14. Employee Compensation – Executive Session

***** COMMISSIONER BRYANT MOVED TO GO INTO EXECUTIVE
SESSION AT 5:27 P.M. TO DISCUSS ITEM 14, EMPLOYEE
COMPENSATION**

***** COMMISSIONER PETERSON OBUCHOWSKI SECONDED THE
MOTION**

***** THE MOTION PASSED UNANIMOUSLY**

***** COMMISSIONER BRYANT MOVED TO COME OUT OF
EXECUTIVE SESSION AT 5:44 P.M.**

***** COMMISSIONER PETERSON OBUCHOWSKI SECONDED THE
MOTION**

***** THE MOTION PASSED UNANIMOUSLY**

***** COMMISSIONER BRYANT MADE THE FOLLOWING MOTIONS:**

**TO APPROVE EMPLOYEE COMPENSATION FOR FISCAL YEAR
2019 IN ACCORDANCE WITH THE RECOMMENDATIONS OF
THE GENERAL MANAGER CONTAINED IN HIS MEMORANDUM
DATED JUNE 13, 2018**

**AUTHORIZE THE CHAIRMAN TO EXECUTE THE THIRD
AMENDMENT TO THE EXECUTIVE EMPLOYMENT AGREEMENT
DATED JULY 1, 2013 EXTENDING THE TERM TO JUNE 30, 2022.**

**TO CANCEL THE JULY 2, 2018 BOARD OF COMMISSIONERS
REGULAR MEETING**

***** COMMISSIONER PETERSON OBUCHOWSKI SECONDED THE
MOTION.**

***** THE MOTION PASSED UNANIMOUSLY**

15A. Approve the cancellation of the Regular Meeting of the Board of Commissioners scheduled to be held on July 11, 2018.

***** COMMISSIONER BRYANT MOVED TO CANCEL THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS SCHEDULED TO BE HELD ON JULY 11, 2018.**

***** COMMISSIONER OBUCHOWSKI SECONDED THE MOTION.**

***** THE MOTION PASSEED UNANIMOUSLY.**

16. Call to the public

THERE WAS NO PUBLIC PRESENT

17. Adjournment

***** COMMISSIONER BRYANT MOVED TO ADJOURN THE MEETING.**

***** COMMISSIONER PETERSON OBUCHOWSKI SECONDED THE MOTION**

***** THE MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 5:50 P.M.

Respectfully submitted,

Michele McLean
District Clerk