

**MINUTES
FIRST TAXING DISTRICT
APRIL 19, 2017**

COMMISSIONERS: Commissioner Marija Bryant, Commissioner Thomas Cullen and Commissioner Frank Zullo

ALSO PRESENT: Elsa Peterson Obuchowski, Treasurer, Dominick M. DiGangi, General Manager, Michelle Costabile, Customer Service Administrator, Lauren Mappa, Manager of Operations and Michele McLean, Executive Assistant

Roll Call

The meeting was called to order at 6:17 P.M. by Commissioner Frank Zullo. Mrs. Michelle Costabile called the roll. Commissioners Bryant, Cullen and Zullo were present.

1. Authorize the General Manager to execute an Engagement Letter with Hope and Hernandez to conduct the FY 2017 Annual Audit.

*** **COMMISSIONER BRYANT MOVED TO AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN ENGAGEMENT LETTER WITH HOPE AND HERNANDEZ TO CONDUCT THE FY 2017 ANNUAL AUDIT**
*** **COMMISSIONER CULLEN SECONDED THE MOTION**
*** **THE MOTION PASSED UNANIMOUSLY**

2. Authorize the General Manager to issue a Task Order to Weston & Sampson to perform soil characterization activities at the West Rocks Tank Site located 173 ½ West Rocks Road in Norwalk, Connecticut for a sum not to exceed \$22,700. (Account No. 30 2017 3750).

*** **COMMISSIONER BRYANT MOVED TO AUTHORIZE THE GENERAL MANAGER TO ISSUE A TASK ORDER TO WESTON AND SAMPSON TO PERFORM SOIL CHARACTERIZATION ACTIVITIES AT THE WEST ROCKS TANK SITE LOCATED 173 ½ WEST ROCKS ROAD IN NORWALK, CONNECTICUT FOR A SUM NOT TO EXCEED \$22,700. (ACCOUNT NO. 30 2017 3750)**
*** **COMMISSIONER CULLEN SECONDED THE MOTION**
*** **THE MOTION PASSED UNANIMOUSLY**

3. Authorize the General Manager to execute an Agreement with GZA GeoEnvironmental, Inc. to provide professional engineering for an Engineering Assessment for Milne Reservoir Dam for a sum not to exceed \$116,200.

*** **COMMISSIONER CULLEN MOVED TO AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN AGREEMENT WITH GZA**

GEOENVIRONMENTAL, INC. TO PROVIDE PROFESSIONAL ENGINEERING FOR AN ENGINEERING ASSESSMENT FOR MILNE RESERVOIR DAM FOR A SUM NOT TO EXCEED \$116,200.

***** COMMISSIONER BRYANT SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

4. Approval of FY 2017 Operating Budget Transfers

***** COMMISSIONER BRYANT MOVED TO APPROVE THE FY 2017
OPERATING BUDGET TRANSFERS
*** COMMISSIONER CULLEN SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

5. Budget Workshop

Mr. Dominick DiGangi gave a brief presentation of the FY 2018 budgets and responded to questions from the Commissioners and Treasurer

NO ACTION NECESSARY

6. Adjournment

***** COMMISSIONER CULLEN MOVED TO ADJOURN THE MEETING
*** COMMISSIONER BRYANT SECONDED THE MOTION
*** THE MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 8:00 P.M.

Respectfully submitted,

Franco Chieffalo
District Clerk