

**MINUTES
FIRST TAXING DISTRICT
JULY 18, 2018**

COMMISSIONERS: Commissioner Marija Bryant, Commissioner Thomas Cullen and Commissioner Elsa Peterson Obuchowski

ALSO PRESENT: Dominick M. DiGangi, General Manager, Michelle Botero, Office Services Supervisor, David Capolete, Senior Accountant, Lauren Mappa, District Clerk and Michele McLean, Executive Assistant

1. Roll call

The meeting was called to order at 2:14 p.m. by Commissioner Thomas Cullen. Ms. Michelle Botero called the roll. Commissioners Bryant and Obuchowski were present.

2. Public participation relating to agenda items

THERE WAS NO PUBLIC PRESENT

3. Correspondence

- Michael Mushak email dated July 6, 2018

The Board of Commissioners reviewed and discussed the email from Michael Mushak. A response letter will be sent out to Mr. Mushak.

***** COMMISSIONER BRYANT MOVED TO RECEIVE THE FINANCIAL REPORT**

***** COMMISSIONER PETERSON OBUCHOWSKI SECONDED THE MOTION**

***** THE MOTION PASSED UNANIMOUSLY**

4. Approval of FY 2018 Operating Budget Transfers

***** COMMISSIONER PETERSON OBUCHOWSKI MOVED TO APPROVE THE FY 2018 OPERATING BUDGET TRANSFERS**

***** COMMISSIONER BRYANT SECONDED THE MOTION**

***** THE MOTION PASSED UNANIMOUSLY**

5. Authorize the conveyance of the District's interest in the land adjacent to Main Street and 21 Wall Street to the City of Norwalk for the exclusive use of passive recreation in exchange for the City's conveyance to the District of its interest in the East Avenue traffic island adjacent to the Green and the

Chairman, be an hereby is authorized, empowered and directed, for and on behalf of the District, to negotiate, execute and deliver such conveyance and any and all reasonable and necessary documents in furtherance thereof.

***** COMMISSIONER BRYANT MOVED TO AUTHORIZE THE CONVEYANCE OF THE DISTRICT'S INTEREST IN THE LAND ADJACENT TO MAIN STREET AND 21 WALL STREET TO THE CITY OF NORWALK FOR THE EXCLUSIVE USE OF PASSIVE RECREATION IN EXCHANGE FOR THE CITY'S CONVEYANCE TO THE DISTRICT OF ITS INTEREST IN THE EAST AVENUE TRAFFIC ISLAND ADJACENT TO THE GREEN AND THE CHAIRMAN, BE AND HEREBY IS AUTHORIZED, EMPOWERED AND DIRECTED, FOR AND ON BEHALF OF THE DISTRICT, TO NEGOTIATE, EXECUTE AND DELIVER SUCH CONVEYANCE AND ANY AND ALL REASONABLE AND NECESSARY DOCUMENTS IN FURTHERANCE THEREOF**

***** COMMISSIONER PETERSON OBUCHOWSKI SECONDED THE MOTION**

***** THE MOTION PASSED UNANIMOUSLY**

6. Modification of the Classification Description and Compensation of the Executive Assistant to the General Manager – Executive Session.

***** COMMISSIONER BRYANT MOVED TO GO INTO EXECUTIVE SESSION AT 2:58 P.M. TO DISCUSS ITEM 7**

***** COMMISSIONER PETERSON OBUCHOWSKI SECONDED THE MOTION**

***** THE MOTION PASSED UNANIMOUSLY**

***** COMMISSIONER PETERSON OBUCHOWSKI MOVED TO COME OUT OF EXECUSTIVE SESSION AT 3:18 P.M.**

***** COMMISSIONER BRYANT SECONDED THE MOTION**

***** THE MOTION PASSED UNANIMOUSLY**

***** COMMISSIONER BRYANT MOVED TO APPROVE THE CLASSIFICATION DESCRIPTION ASSISTANT TO THE GENERAL MANAGER; CREATE THE EXEMPT, REGULAR, FULL TIME POSITION OF ASSISTANT TO GENERAL MANAGER WITHIN THE ADMINISTRATION DEPARTMENT EFFECTIVE JULY 23, 2018; AND; AUTHORIZE THE GENERAL MANAGER TO HIRE ELEANOR M. MILITANA IN ACCORDANCE WITH THE GENERAL MANAGER'S LETTER TO THE BOARD OF COMMISSIONERS DATED JULY 18, 2018**

***** COMMISSIONER CULLEN SECONDED THE MOTION**

***** THE MOTION PASSED UNANIMOUSLY**

7. Vacancy – Treasurer

NO ACTION NECESSARY

8. Consideration and approval, as necessary, of any other new business of the District.

THERE WAS NO NEW BUSINESS

9. Call to the public

THERE WAS NO PUBLIC PRESENT

10. Adjournment

*** **COMMISSIONER BRYANT MOVED TO ADJOURN THE MEETING
AT 3:20 P.M.**
*** **COMMISSIONER CULLEN SECONDED THE MOTION**
*** **THE MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 3:20 p.m.

Respectfully submitted,

Lauren Mappa
District Clerk