



FIRST TAXING DISTRICT BOARD OF COMMISSIONERS

12 New Canaan Avenue
Post Office Box 27
Norwalk Connecticut 06852

Office 203.847.7387
Fax 203.846.3482
Email info@firstdistrictwater.org

Commissioners
Marija V. Bryant
Thomas J. Cullen, Esq.
Frank N. Zullo, Esq., Chairman

District Treasurer
Elsa Peterson Obuchowski

A MEETING OF THE BOARD OF COMMISSIONERS OF THE FIRST TAXING DISTRICT WAS HELD ON WEDNESDAY, APRIL 11, 2018, AT 4:00 P.M. IN THE DISTRICT OFFICE, 12 NEW CANAAN AVENUE NORWALK, CONNECTICUT

ACTIONS AND DECISIONS

1. Roll call

NO PUBLIC PRESENT

2. Public participation relating to agenda items

NO ACTION NECESSARY

3. Approval of Minutes

- February 14, 2018 Regular Meeting

APPROVED

4. Correspondence

- Proposed Task Force Would Seek Better Lead Strategy
- A Norwalk Park No One Knew About Could Rise to Street Level – Klondike Park
- Letter from Norwalk Historic Norwalk Green Lecture Series

NO ACTION NECESSARY

5. Approve the cancellation of the Regular Meeting of the Board of Commissioners schedule to be held on March 14, 2018.

APPROVED

6. Receive Financial Report

RECEIVED FINANCIAL REPORT

7. Approval of FY 2018 Operating Budget Transfers

APPROVED FY2018 OPERATING BUDGET TRANSFERS

8. Receive Monthly Operations Report

RECEIVED MONTHLY OPERATIONS REPORT

9. Authorize participation in the City of Norwalk's 2018 Summer Youth Program utilizing two (2) interns with payment of 50% of the Cost

APPROVED

10. Authorize the General Manager to issue a Purchase Order to Weston & Sampson CMR for Project WF 2018-07, Redevelopment of Wells 1 and 4 at the Norwalk Well Field for a sum not to exceed \$ 59,730.00 and authorize the General Manager to issue Change Orders for an additional sum not to exceed \$ 5,975.00 (Account No. 10 1500 5686 00 FY 2018 and FY 2019).

APPROVED

11. Authorize the General Manager to issue a Purchase Order to Cogsdale Corporation to provide Engagement Consulting Services for Capital Improvements to the Customer Information System (CIS) and the Financial Information System (Great Plains) for a sum not to exceed \$ 53,460.00 (Account No. 10 1700 5520 00).

APPROVED

12. Approve the appropriation of a contribution in the amount of \$84,369.79 from the Debt Service Restricted Reserve Account, subject to the approval of the Electors, to the Fiscal Year 2019 Annual Operating Budget.

APPROVED

13. Schedule a Public Hearing at the First Taxing District Offices, 12 New Canaan Avenue, Norwalk, Connecticut on Wednesday, April 25, 2018 at 7:00 P.M. for the purpose of soliciting public comment regarding the (a) Proposed Fiscal Year 2019 Annual Capital Budget (\$2,200,000); (b) Five Year Capital Improvement Plan; (c) Proposed Fiscal Year 2019 Operating Budget for the First Taxing District Water Department including Expenditures and Revenues (\$10,139,971); (d) Proposed User Rates and Charges; and (e) Proposed Schedule of New Customer Connection Fees.

APPROVED

14. Schedule a Special District Meeting of the Electors to be held at the First Taxing District Offices, 12 New Canaan Avenue, Norwalk, Connecticut on Wednesday, May 9, 2018 at 8:00 P.M. to consider and vote upon the (a) Proposed Fiscal Year 2019 Annual Capital Budget; (b) Five Year Capital Improvement Plan; (c) Proposed Fiscal Year 2019 Operating Budget for the

First Taxing District Water Department including Expenditures and Revenues; (d) an appropriation of \$ 84,369.79 from the Debt Service Restricted Reserve Account; and (e) the Proposed Fiscal Year 2019 Operating Budget for the First Taxing District.

APPROVED

15. Schedule a Special District Meeting of the Electors to be held at the First Taxing District Offices, 12 New Canaan Avenue, Norwalk, Connecticut on Wednesday, May 23, 2018 at 8:00 P.M. to ratify the approvals of the (a) Proposed Fiscal Year 2019 Annual Capital Budget; (b) Five Year Capital Improvement Plan; (c) Proposed Fiscal Year 2019 Operating Budget for the First Taxing District Water Department including Expenditures and Revenues; (d) an appropriation of \$ 84,369.79 from the Debt Service Restricted Reserve Account; and (e) the Proposed Fiscal Year 2019 Operating Budget for the First Taxing District.

APPROVED

16. 1124 Valley Road, New Canaan – Executive Session pursuant to Sections 1-200(6)(B) of the General Statutes of Connecticut for the purpose of discussing strategy and negotiations with respect to the sale of real property located at 1124 Valley Road, New Canaan.

NO ACTION NECESSARY

17. Authorize the Chairman to execute a Landlord Consent of the lease transfer relating to the building and premises known as 3 Belden Avenue, Norwalk, CT.

APPROVED

18. Authorize the General Manager to execute an Engagement Letter with Hope & Hernandez to conduct the FY 2018 Annual Audit.

APPROVED

19. Approve an appropriation from unanticipated revenues (Account 10 0000 4500 00 State Government Grants) in the amount of \$14,517.75 to Account Number 30 2017 3620 00, Fiscal Year 2017 Install Water Mains to Improve Fire Flows.

APPROVED

20. Call to the Public

NO PUBLIC PRESENT

21. Adjournment

THE MEETING ADJOURNED AT 6:40 P.M.