



FIRST TAXING DISTRICT BOARD OF COMMISSIONERS

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Commissioners
Marija V. Bryant
Thomas J. Cullen, Esq.
Frank N. Zullo, Esq., Chairman

District Treasurer
Elsa Peterson Obuchowski

A MEETING OF THE BOARD OF COMMISSIONERS OF THE FIRST TAXING DISTRICT WAS HELD ON THURSDAY, MAY 11, 2016, AT 7:00 P.M. IN THE DISTRICT OFFICE, 12 NEW CANAAN AVENUE NORWALK, CONNECTICUT

ACTIONS AND DECISIONS

1. Roll call

APPROVED

2. Public participation relating to agenda items

APPROVED

3. Approval of Minutes

- April 12, 2017 Special Meeting

APPROVED

- April 12, 2017 Regular Meeting

APPROVED

- April 19, 2017 Special Meeting

APPROVED

- April 26, 2017 Special Meeting

APPROVED

4. Approval of FY 2017 Operating Budget Transfers

APPROVED

5. Consideration and Approval of the FY 2018 Annual Capital Budget in the amount of \$ 3,000,000 and Five Year Capital Improvement Plan.

APPROVED

6. Consideration and Approval of the FY 2018 Annual Budget of the First District Water Department in the amount of \$ 9,601,700.

APPROVED

7. Authorize the General Manager to issue Purchase Orders to Ferguson Waterworks and HD Supply Waterworks, sole source procurement, for the purchase of new hydrants, replacement parts and miscellaneous hardware for FY 2017. (FY 2018 Annual Operating Budget - Account No. 10 1400 5456 00 - Budget Amount \$ 11,500)

APPROVED

8. Authorize the General Manager to issue Purchase Orders to Ti-Sales, Inc., sole source procurement, for the purchase of new meters, replacement parts and miscellaneous hardware for FY 2017. (FY 2018 Annual Operating Budget - Account No. 10 1400 5460 00 – Budget Amount \$ 100,000)

APPROVED

9. Authorize the General Manager to execute an Agreement with CDM Smith, Inc. for Professional Engineering Services required to develop plans, specifications and estimates for the relocation of the water main on the West Rocks Road Bridge over the Merritt Parkway for a sum not to exceed \$23,218.00 (Funds to be Reimbursed by the Connecticut Department of Transportation) Account No. 30 2017 3620 00

APPROVED

10. Establish the position of Customer/Office Services Representative, Position Code (10120004), and effective July 1, 2017.

APPROVED

11. Increase the Employee Contribution to Medical Insurance Benefits from the existing 12% to 14% of Annual Costs effective July 1, 2017.

APPROVED

12. Approve revisions to the Emergency Overtime, Standby/Reservoir Duty and Weekend Duty Section of the Employee Handbook

APPROVED

13. Employee Compensation – Executive Session

APPROVED IN OPEN SESSION VARIOUS EMPLOYEE COMPENSATION ACTIONS IN ACCORDANCE WITH THE RECOMMENDATIONS OF THE GENERAL MANAGER

14. General Manager Annual Review – Executive Session

**AUTHORIZED THE CHAIRMAN IN OPEN SESSION TO EXECUTE AN
AMENDMENT TO THE GENERAL MANAGER'S EMPLOYMENT
AGREEMENT**

15. Call to the public

NO PUBLIC PRESENT

16. Adjournment

THE MEETING ADJOURNED AT 7:30 P.M.